

Guidelines On How To Use The Respect Programme Lesson Plans

Preparation beforehand:

- Each lesson plan is expected to take approximately 60 minutes. However they can be adjusted to include/exclude certain sections to fit in with longer or shorter timeframes also.
- Read through the complete set of lesson plans for the Key Stage you will be covering. Although they can be used as stand alone plans – the KS2 and KS4 plans particularly have been designed for one topic to follow on from another.
- Before presenting a lesson, read through the entire lesson plan so you have an understanding of which activities / exercises have been set; you can then work out which place will be best to hold the session (some activities will require more space eg Main Hall or IT room) and which resources will be required for them. (This may include photocopying worksheets for pupils to work from).
- Try and read through the ‘Teaching Support’ section also. This contains articles that will help you understand some of the more sensitive subjects better and provide guidance on ‘how’ best to approach them in the classroom. You may wish to download resources such as ‘Ground Rules’ or ‘Glossary of Terms’ beforehand for ease of use.
- At the beginning of each lesson plan is a list of materials and resources required for the session. Ensure you have gone through them; download links where possible, print out worksheets for pupils and lesson plan for yourself, have PPT ready and ensure any extra materials (if required) are available.
- Go through the ‘Key Vocabulary’ section for each plan to ensure that you have a good grasp of the terminology being used. If you are unsure of any of the meanings, see the ‘Glossary Of Terms’ in the ‘Teacher Support’ section of the website.
- Ensure that the Internet is set up and working correctly, or download videos and web-links that correlate with the work plan beforehand to ensure the smooth running of the lesson.
- Key points from each plan have been highlighted in text boxes, so that if you don’t have time to cover everything which then the salient points of each plan is still provided for pupils.

When presenting:

- Print off the lesson plan, as a guide for you to go through whilst presenting - this will keep you on track with where and when to bring in other resources, as well as provide a helpful narrative to assist with keeping on track with lesson objectives.
- If there is a PPT that accompanies the plan, put this up on the white screen for pupils to view as they come in - again this will help both you and pupils to keep track of where you are in the lessons, as well as keep the session visually stimulating when talking about more complex ideas/concepts.
- Ensure you go through the 'Ground Rules' before the start of the series of plans - perhaps have it printed for each pupil to make reference to it, or print and display it in a place that everyone can see. This can be repeated at the beginning of each session or you can just remind pupils within sessions about points within it. You may want to ask pupils if they want to add their own requirements to the list, that they feel are important to encourage ownership of the rules, as well as encourage open healthy discussion about issues in a respectful way.